

HR Audit

This audit will help you to identify where there are gaps in your HR system, this list is not exhaustive. There are lots of policies that sit within an employee handbook. Whatever your HR needs, HR Online can provide the tools to help meet them.

Do you have a...

1	Recruitment Policy	<input type="checkbox"/>
2	Application Process	<input type="checkbox"/>
3	Screening Process	<input type="checkbox"/>
4	Interview Process	<input type="checkbox"/>
5	Contract of Employment	<input type="checkbox"/>
6	Company Handbook	<input type="checkbox"/>
7	Disciplinary and Grievance	<input type="checkbox"/>
8	Induction Programme	<input type="checkbox"/>
9	Performance Management System (inc Appraisals)	<input type="checkbox"/>
10	Sickness Absence Policy	<input type="checkbox"/>
11	Training and CPD Policy	<input type="checkbox"/>
12	Exit Protocol	<input type="checkbox"/>

Having these policies and procedures in place will provide a great framework for running your business successfully. They will also ensure you are complying with employment law and following them will ensure a fair process.

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